

Q&A on the Women's Peace & Humanitarian Fund's 9th Call for Proposal in Ukraine

Please find below a collection of questions that have been asked during the public information session hosted by the UN Women Country Office in Ukraine on 22nd of January regarding the WPHF 9th [Call for Proposals in Ukraine](#) to enhance the protection of women and girls and promote the participation and leadership of women in humanitarian crisis and response.

1. Q: Where can we download the application and budget templates?

A: The application templates can be downloaded from the WPHF website ([here](#)) and UN Women Ukraine website ([here](#)). Please note the templates are available in both English and Ukrainian.

2. Q: Who is eligible to apply for funding?

A: National, regional or local/grassroots women or young women led, women's rights, youth rights, feminist, or civil society organizations with a proven track record working with women, young women and girls, are eligible to apply. Organizations who are led by women who face multiple and intersecting forms of discrimination are encouraged to apply, including displaced persons, LGBTQI+, disabilities, ethnic minorities, etc

3. Q: What are the budget thresholds?

A: Programmatic funding ranges from 30,000 USD to 250,000 USD. Institutional funding ranges from 2,500 USD to 30,000 USD.

4. Q: Can you give some examples of projects funded under the programmatic funding stream for Impact Area 3 (Humanitarian and Crisis Response)?

A: Projects focused on enhancing the participation and leadership of women in humanitarian planning and response can include, for example, (but are not limited to) humanitarian aid delivery, women-led advocacy campaigns, community dialogues, social media campaigns, among others. Please [consult Indicator Tip Sheet Outcome 3](#) for relevant indicators and examples.

5. Q: Can you give some examples of projects funded under the programmatic funding stream for Impact Area 5 (Protection of Women and Girls)?

A: Projects focused on the enhanced safety, security and mental health of women and girls and their human rights respected for example, (but are not limited to) implementing interventions which address sexual and gender-based violence (SGBV) and ending violence against women and girls (EVAWG), Establishing/strengthening mental health and psychosocial support (MHPSS) or legal and referral mechanisms and/or contributions to local, national and regional policies and plans which address the causes, impact and response to SGBV and VAWG. Please [consult Indicator Tip Sheet Outcome 5](#) for relevant indicators and examples.

6. Q: Is it possible to submit salaries for employees to institutional support?

A: Yes, staff salaries are supported through institutional funding. Institutional funding is aimed at reinforcing an organization's institutional capacity may include (but do not necessarily have to) activities such as covering an organization's utility, rental, or staff salaries, capacity building of staff, developing a new policy or procedure for the organization to better respond to the needs and emergencies, purchasing new office/staff equipment or devices, audit costs, among others. Please consult the [Impact and Indicator Tip Sheet](#) for examples.

7. Q: Is construction allowable under institutional support?

A: Construction is not eligible as part of institutional support. Institutional funding is aimed at reinforcing an organization's institutional capacity may include (but do not necessarily have to) activities such as covering an organization's utility, rental, or staff salaries, capacity building of staff, developing a new policy or procedure for the organization to better respond to the needs and emergencies, purchasing new office/staff equipment or devices, audit costs, as well as repairs among others. Please consult the [Impact and Indicator Tip Sheet](#) for examples.

8. Q: Can project target beneficiaries outside of Ukraine?

A: No. The WPHF will only fund projects activities in Ukraine that target women and girls in Ukraine as main beneficiaries.

9. Q: Is there a limited number of regions in Ukraine that projects can target?

A: Any geographical region in Ukraine is eligible for implementation and there is no limited number of regions that projects can target in Ukraine.

10. Q: Is there a minimum time period that the organization must be established for?

A: No, there is no minimum time period that organizations must be established for.

11. Q: Can projects partner with a government ministry?

A: Projects can collaborate with government ministries but they cannot transfer funds to government ministries (as co-implementing partners). Government agencies are not eligible for funding under this Call for Proposals.

12. Q: Can projects include grant giving or a mini-grants programmes?

A: Yes, projects under the programmatic funding stream can include grant giving or mini-grants programmes if they are aligned with the Impact Areas eligible under this Call for Proposals.

13. Q: Are ongoing projects funded by other donors eligible?

A: Yes, WPHF accepts proposals for ongoing projects funded by other donors and this amount should be outline on the cover page. However, the specific added value of the WPHF contribution to the project should be clearly outlined in the proposals.

14. Q: Do we need to stamp and sign the first page of the proposal?

A: The first page should be signed. A stamp is optional. Please submit your proposal in word / .doc format.

15. Q: Will unsuccessful candidates be notified?

A: Only successful candidates will be notified.

16. Q: Will the same evaluation committee evaluate both proposals received in Ukrainian and English?

A: Yes, proposals will be evaluated by WPHF using the evaluation criteria listed in the Call for Proposals in both English and Ukrainian.

17. Q: When are projects funded under this Call for Proposals expected to begin implementation?

A: Projects are expected to begin implementation from approximately April 2025.

18. Q: Can you apply for both programmatic and institutional funding?

A: Yes. An organization (lead applicant or co-implementing partners) can submit one application for institutional funding and one application for programmatic funding (for one of the two impact areas). Organizations who apply for both institutional and programmatic funding need to submit two separate applications packages based on the related templates of each funding stream.

19. Q: When applying for both institutional and programmatic funding, can both applications be sent in one email?

A: It is recommended to send a separate email for each application along with the respective package including 1) the proposal template and 2) proof of legal registration.

20. Q: Are organizations that are currently receiving WPHF funding eligible to apply?

A: If an organization (lead applicant or co-implementing partner) is receiving institutional funding from WPHF, you can apply for programmatic funding as part of this call for proposal. Likewise, if an organization (lead applicant or co-implementing partner) is currently receiving programmatic funding from WPHF, you are eligible to apply for institutional funding as part of this call for proposal.

Organizations (lead applicant or co-implementing partners) who are currently receiving programmatic and/or institutional funding from WPHF must ensure their current project will be closed prior to receiving funding as part of this call for proposal, i.e. organizations cannot be double funded. If a CSO has a Partnership Agreement with UN Women which is not funded by WPHF, you can apply.

21. Q: If an organization has already finished a programmatic grant funded by WPHF, can they reapply?

A: Yes, organizations who have previously received funding from WPHF are eligible to receive funding as part of this Call for Proposal. Organizations (lead applicant or co-implementing partners) who are currently receiving programmatic and/or institutional funding from WPHF must ensure their current project will be closed prior to receiving funding as part of this Call for Proposal. The new project proposal may be based on the current one and can build on current results.

22. Q: Will it be an advantage to write the application in English?

A: No, both English and Ukrainian applications are equally eligible to apply.

23. Q: Can international organizations apply?

A: No. The following are NOT eligible to apply for a grant from the WPHF as part of this Call for Proposals: International non-governmental organizations, Government agencies or institutions, UN agencies or UN Country Teams, private individuals, private sector entities, universities, Think Tanks, and education or research Institutions.

24. Q: Can a university organization apply for a grant?

A: The following are NOT eligible to apply for a grant from the WPHF as part of this Call for Proposals: International non-governmental organizations, Government agencies or institutions, UN agencies or UN Country Teams, private individuals, private sector entities, universities, Think Tanks, and education or research Institutions.

25. Q: What is the minimum duration of the project?

A: There is no minimum duration for project implementation. CSOs can apply for a maximum of 12 months.

26. Q: Can you define the term "young women led organization"?

A: A young women led organization is an organization that is headed by a young person aged between 18 - 29 years old who serves as director/head of organization.

27. Q: Does my organization need to be legally registered?

A: Yes, the lead applicant organization must have legal status with the competent national authority in the eligible country of project implementation and must submit proof of legal registration with the application package. Note that articles of incorporation are not proof of legal status.

28. Q: Does the co-implementing partner need to be legally registered?

A: NO for co-implementing or consortium partners. Co-implementing partners are not required to provide legal registration, only the lead applicant organization.

29. Q: How many proposals will be selected as part of this Call for Proposal?

A: There is no fixed number of total grants awarded nor a maximum amount. The number of grants awarded will be decided by a Regional Steering Committee (composed of UN agencies, WPHF government donor representatives and civil society organizations) and is dependent on the total budget allocated for the Call for Proposals.

30. Q: Is there a percentage threshold or limit of costs between categories, which is accepted by WPHF?

A: No there is no percentage threshold between budget categories. However, indirect costs should not exceed 7.0%.

31. Q: If a proposal includes a partnership under the programmatic funding stream, should there be a dedicated section of the budget for the partner?

A: Formal partnerships with co-implementers should consider transfer of funds to co-implementing partners. Please include any transfer of funds in the budget under the “transfers and grants to counterparts” budget line of the application template.

32. Q: What is the maximum percentage of indirect costs as part the budget?

A: Indirect costs should not exceed 7.0% and can include costs related to utility, rent, or any other management costs. Please note that Indirect operational costs do not relate to staff and personnel costs.

General information:

• **Q: Where can we download the application templates?**

A: The application templates can be downloaded from the WPHF website ([here](#)) and UN Women Ukraine website ([here](#)). Please note the templates are available in both English and Ukrainian.

Q: What are the documents required to apply?

A: The application package MUST include:

- ✓ WPHF proposal template (institutional and/or programmatic)
- ✓ Proof of valid legal registration or status of lead organization (applications that do not include proof of legal registration will not be considered).

Please send your application package to: WPHFAPPLICATIONS@UNWOMEN.ORG by **11:59 PM Geneva time on 12th of February 2025.**

Questions about this CfP can be sent to the UN Women Country office to wphf.cfp4@gmail.com. Please allow a minimum of 24 hours (one working day) for responses to any questions.

