

## Q&A on the Women’s Peace & Humanitarian Fund’s 7<sup>th</sup> Call for Proposal in Ukraine

Please find below a collection of questions that have been asked during the public information session hosted by the UN Women Country Office in Ukraine on 21<sup>st</sup> of June on the WPHF 7<sup>th</sup> [Call for Proposals in Ukraine](#) to support civil society organizations working to improve the socio-economic recovery and political participation of women and girls displaced by the war in the Ukraine.

1. **Q: Where can we download the application and budget templates?**

**A:** The application templates can be downloaded from the WPHF website ([here](#)) and UN Women Ukraine website ([here](#)). Please note the templates are available in both English and Ukrainian.

2. **Q: Can you give some examples of projects funded under the programmatic funding stream for Impact Area 6 (“Peacebuilding and Recovery” of Forcibly Displaced Populations)**

**A:** Projects aimed at socio-economic recovery of forcibly displaced women and young women can include, for example, (but are not limited to) activities, such as business, entrepreneurial and apprenticeship trainings for women, among others. Please consult Appendix 1 of the [Call for Proposals in Ukraine](#) and the [Impact and Indicator Tip Sheet](#) for examples.

3. **Q: Is it possible to submit salaries for employees to institutional support?**

**A:** Yes, staff salaries are supported through institutional funding. Institutional funding is aimed at reinforcing an organization’s institutional capacity may include (but do not necessarily have to) activities such as covering an organization’s utility, rental, or staff salaries, capacity building of staff, developing a new policy or procedure for the organization to better respond to the needs and emergencies, purchasing new office/staff equipment or devices, among others. Please note for institutional funding organizations will have to demonstrate their expertise and experience working with displaced women and girls and/or have some of their staff who are displaced women. Please consult the [Impact and Indicator Tip Sheet](#) for examples.

4. **Q: Can project target beneficiaries outside of Ukraine?**

**A:** No. The WPHF will only fund projects activities in Ukraine that target women and girls in Ukraine as main beneficiaries.

5. **Q: Is there a limited number of regions in Ukraine that projects can target?**

**A:** Any geographical region in Ukraine is eligible for implementation and there is no limited number of regions that projects can target in Ukraine.

6. **Q: Is there a minimum time period that the organization must be established for?**

**A:** No, there is no minimum time period that organizations must be established for.

7. **Q: Can you explain what beneficiaries are vs the target audience?**  
**A:** Beneficiaries and target audience are the same. Women and girls in forced displacement should be the main beneficiaries/target audience.
8. **Q: Can projects also target children and men?**  
**A:** The focus of the projects should be on women and girls in forced displacement and the majority of beneficiaries should therefore be women and girls. Men and boys can be direct beneficiaries if the project clearly shows how their involvement promotes the participation and leadership of women and girls. Men and boys can also be indirect beneficiaries.
9. **Q: Can projects include grant giving or a mini-grants programmes?**  
**A:** Yes, projects under the programmatic funding stream can include grant giving or mini-grants programmes if they are aligned with the Impact Areas eligible under this Call for Proposals:  
**Impact Area 6 “Peacebuilding and Recovery” of Forcibly Displaced Populations.**
10. **Q: Are ongoing projects funded by other donors eligible?**  
**A:** Yes, WPHF accepts proposals for ongoing projects funded by other donors. However, the specific added value of the WPHF contribution to the project should be clearly outlined in the proposals.
11. **Q: Do we need to stamp and sign the first page of the proposal?**  
**A:** The first page should be signed. A stamp is optional. Please submit your proposal in word / .doc format.
12. **Q: Will unsuccessful candidates be notified?**  
**A:** Only successful candidates will be notified.
13. **Q: Will the same evaluation committee evaluate both proposals received in Ukrainian and English?**  
**A:** Yes, proposals will be evaluated by WPHF using the evaluation criteria listed in the Call for Proposals in both English and Ukrainian.
14. **Q: When are projects funded under this Call for Proposals expected to begin implementation?**  
**A:** Projects are expected to begin implementation from approximately September 2024.
15. **Q: Can you apply for both programmatic and institutional funding?**  
**A:** Yes. An organization (lead applicant or co-implementing partners) can submit one application for institutional funding and one application for programmatic funding. Organizations who apply for both institutional and programmatic funding need to submit two separate applications packages based on the related templates of each funding stream.

**16. Q: When applying for both institutional and programmatic funding, can both applications be sent in one email?**

**A:** It is recommended to send a separate email for each application along with the respective package including 1) the proposal template and 2) proof of legal registration.

**17. Q: Are organizations that are currently receiving WPHF funding eligible to apply?**

**A:** If an organization (lead applicant or co-implementing partner) is receiving institutional funding from WPHF, you can apply for programmatic funding as part of this call for proposal. Likewise, if an organization (lead applicant or co-implementing partner) is currently receiving programmatic funding from WPHF, you are eligible to apply for institutional funding as part of this call for proposal.

Organizations (lead applicant or co-implementing partners) who are currently receiving programmatic and/or institutional funding from WPHF must ensure their current project will be closed prior to receiving funding as part of this call for proposal, i.e. organizations cannot be double funded. If a CSO has a Partnership Agreement with UN Women which is not funded by WPHF, you can apply.

**18. Q: If an organization has already finished a programmatic grant funded by WPHF, can they reapply?**

**A:** Yes, organizations who have previously received funding from WPHF are eligible to receive funding as part of this Call for Proposal. Organizations (lead applicant or co-implementing partners) who are currently receiving programmatic and/or institutional funding from WPHF must ensure their current project will be closed prior to receiving funding as part of this Call for Proposal. The new project proposal may be based on the current one, as long as it builds on current results and shows a clear progression/need for activities to continue.

**19. Q: Will it be an advantage to write the application in English?**

**A:** No, both English and Ukrainian applications are equally eligible to apply.

**20. Q: Can international organizations apply?**

**A:** No. The following are NOT eligible to apply for a grant from the WPHF as part of this Call for Proposals: International non-governmental organizations, Government agencies or institutions, UN agencies or UN Country Teams, private individuals, private sector entities, universities, Think Tanks, and education or research Institutions.

**21. Q: Can a university apply for a grant?**

**A:** No. The following are NOT eligible to apply for a grant from the WPHF as part of this Call for Proposals: International non-governmental organizations, Government agencies or institutions,

UN agencies or UN Country Teams, private individuals, private sector entities, universities, Think Tanks, and education or research Institutions.

**22. Q: What is the minimum duration of the project?**

**A:** There is no minimum duration for project implementation. CSOs can apply for a maximum of 24 months.

**23. Q: Can you define the term "young women led organization"?**

**A:** A young women led organization is an organization that is headed by a young person aged between 18 - 29 years old who serves as director/head of organization.

**24. Q: Does my organization need to be legally registered?**

**A:** Yes, the lead applicant organization must have legal status with the competent national authority in the eligible country of project implementation and must submit proof of legal registration with the application package. Note that articles of incorporation are not proof of legal status.

**25. Q: How many proposals will be selected as part of this Call for Proposal?**

**A:** There is no fixed number of total grants awarded nor a maximum amount. The number of grants awarded will be decided by a Regional Steering Committee (composed of UN agencies, WPHF government donor representatives and civil society organizations) and is dependent on the total budget allocated for the Call for Proposals.

**26. Q: Do we need proof that the organization is led by an IDP?**

**A:** No, you do not need to submit proof that your organization is led by an IDP. As part of your application for institutional funding, organizations will have to demonstrate their expertise and experience working with displaced women and girls and/or have some of their staff who are displaced women. For programmatic funding, projects should address the socio-economic recovery and political participation of women and girls displaced by the war in the Ukraine.

**27. Q: Is there a percentage threshold or limit of costs between categories, which is accepted by WPHF?**

**A:** No there is no percentage threshold between budget categories. However, indirect costs should not exceed 7.0%.

**28. Q: If a proposal includes a partnership under the programmatic funding stream, should there be a dedicated section of the budget for the partner?**

**A:** Formal partnerships with co-implementers should consider transfer of funds to co-implementing partners. Please include any transfer of funds in the budget under the "transfers and grants to counterparts" budget line of the application template.

**29. Q: What is the maximum percentage of indirect costs as part the budget?**

**A:** Indirect costs should not exceed 7.0% and can include costs related to utility, rent, or any other management costs. Please note that Indirect operational costs do not relate to staff and personnel costs.

**General information:**

- **Q: Where can we download the application templates?**

**A:** The application templates can be downloaded from the WPHF website ([here](#)) and UN Women Ukraine website ([here](#)). Please note the templates are available in both English and Ukrainian.

**Q: What are the documents required to apply?**

**A:** The application package MUST include:

- ✓ WPHF proposal template (institutional and/or programmatic)
- ✓ Proof of valid legal registration or status of lead organization (applications that do not include proof of legal registration will not be considered).

Please send your application package to: [WPHFAPPLICATIONS@UNWOMEN.ORG](mailto:WPHFAPPLICATIONS@UNWOMEN.ORG) by **04 July 2024**.

Questions about this CfP can be sent to the UN Women Country office to [wphf.cfp4@gmail.com](mailto:wphf.cfp4@gmail.com). Please allow a minimum of 24 hours (one working day) for responses to any questions.