

United Nations Women's Peace and Humanitarian Fund

Questions & Answers

Call for Proposal Philippines

Below is a collection of questions and answers that have been asked during the public information session hosted by the UN Women Philippines alongside the United Nations Women's Peace and Humanitarian Fund (WPHF) on 20 February 2024, on the [Call for Proposals in the Philippines](#). The purpose of the Call for Proposals is to support civil society organizations in the Philippines working to increase the meaningful participation and decision-making of women in conflict prevention processes and response to conflict and humanitarian contexts.

▶ **Q: Who is eligible to apply for this Call for Proposals?**

A: National, regional or local/grassroots women or young women led, women's rights, youth rights, feminist, or civil society organizations with a proven track record working with women, young women and girls, are eligible to apply. Organizations who are led by women who face multiple and intersecting forms of discrimination are encouraged to apply, including displaced persons, disabilities, ethnic minorities, etc.

▶ **Q: Can newly SEC-registered women-led organizations apply for institutional funding for between 6 months to 1 year?**

A: Yes. There is no minimum time period that organizations must be established for. All eligible organizations can apply for both institutional and programmatic funding.

▶ **Q: Can you apply for both programmatic and institutional funding?**

A: Yes. An organization (lead applicant or co-implementing partners) can submit one application for institutional funding and one application for programmatic funding. Organizations who apply for both institutional and programmatic funding need to submit two separate applications packages based on the related templates of each funding stream.

▶ **Q: After the March 22 deadline of the proposal submission plus the 4-5 months review, is it safe to say September 2024 or October 2024 as the Start Date of the Project?**

A: You can put a tentative/proposed date in your proposal as starting date, for example September, but please be aware that the dates might be adjusted (if your project is selected). Please make sure to mention clearly the duration of the project (in months) on the cover page of the proposal, as requested. Please note the selection process can take up to 4-5 months after the closure of the call for proposals. Detailed steps on the process are provided in Section 9 of the [Call for Proposals Document](#). Please note only selected organizations will be contacted. It is important to note that once you are selected, you will undergo a contracting process by the UN Women and will require risk assessment of your technical and financial status. The level of risk will affect the timeline of the contracting period.

▶ **Q: How long is the selection process?**

A: Please note the selection process can take up to 4-5 months after the closure of the call for proposals. Detailed steps on the process are provided in Section 9 of the [Call for Proposals Document](#). Please note only selected organizations will be contacted.

▶ **Q: Can an INGO whom is locally registered apply for funding?**

A: No. The following are NOT eligible to apply for a grant from the WPHF: International nongovernmental organizations, government agencies or institutions, UN agencies or UN Country Teams, private individuals, private sector entities, universities, Think Tanks, and education or research Institutions. Please note INGO's can apply in consortium as a co-implementing partner.

▶ **Q: Can projects in areas badly affected by disaster apply?**

A: Yes, particularly those who suffered under conflict-related disasters. Areas affected by natural disasters may apply if they are also impacted by armed conflict. Please take into consideration the scope of the project as detailed in the Call for Proposals document. The WPHF will fund qualifying projects in Philippines in areas with significant threats of violent conflicts, including areas where peace processes are ongoing. Specific to this call for proposals, projects in the following areas will be considered: Bangsamoro Autonomous Region for Muslim Mindanao, CARAGA Administrative Region, Southern Mindanao, Central Mindanao and Eastern Visayas.

▶ **Q: Is there a qualifying age limit for an organization to apply for the institutional and programmatic funding?**

A: No, there is no minimum time period that organizations must be established for.

▶ **Q: Can international organizations also apply for funding under this Call for Proposals?**

A: No. The following are NOT eligible to apply for a grant from the WPHF: International non-governmental organizations, government agencies or institutions, UN agencies or UN Country Teams, private individuals, private sector entities, universities, Think Tanks, and education or research Institutions.

▶ **Q: What is the percentage of personnel cost, administrative, and programme cost for programmatic funding?**

A: Please note there is not a specific percentage outlined within the above areas, but take into consideration nature and scale of interventions, geography, and partnerships to determine realistic human resource and administrative cost. Only fill out the budget in Annex B in the proposal template, and please make sure to not make any changes to the UNDG budget categories. Also, make sure that the indirect support costs (budget category 8) do not exceed 7.0% of the subtotal (sum of budget categories 1-7). A more detailed budget may be asked for later.

▶ **Q: Do organizations need to be legally registered?**

A: The lead applicant organization must have legal status with the Security and Exchange Commission of the Philippines and must submit proof of legal registration with the application package. Note that articles of incorporation are not proof of legal status. Co-implementing partners are not required to provide legal registration, only the lead applicant organization.

▶ **Q: Can a State University apply?**

A: No. The following are **NOT** eligible to apply for a grant from the WPHF: International non-governmental organizations, government agencies or institutions, UN agencies or UN Country Teams, private individuals, private sector entities, universities, Think Tanks, and education or research Institutions. However in the Philippines, there are CSOs hosted in a university but has independent legal entity and governing body, those CSOs are qualified.

▶ **Q: What are the different types of CSOs who can apply for funding?**

Women's Rights or Feminist Organization: The organization's must have gender equality and women's rights at the core of their official mission/vision statement. The organization's experience should clearly reflect addressing multiple/intersecting forms of discrimination and advancing gender equality and women's rights and aim to address the underlying drivers/systems/structures, including patriarchy and gendered power dynamics, and work to transform these.

Women-Led Organization: must be headed by a woman as director/head of organization.

Youth Focused Organization: To be considered "youth focused", the organization's core mission/vision must focus on supporting the social, economic and political participation of young women and young men and addressing multiple/ intersecting forms of discrimination against young women and men. WPHF will provide specific attention to youth focused organizations supporting young women, advancing gender equality and peacebuilding.

Young Women Led Organization: must be headed by a young person aged between 18 - 29 years old who serves as director/head of organization.

▶ **Q: Could you provide more details on the indicators that align with WPHF's objectives as part of this Call for Proposals?**

A: Please consult [Institutional Funding Tip sheet](#) for relevant indicators and examples aligned with institutional funding. Please consult for [Impact Area 2 Tip Sheet](#) for relevant indicators and examples aligned with Programmatic Funding.

▶ **Q: How flexible are the funding and project implementation guidelines in accommodating changes or unforeseen challenges?**

A: WPHF remains flexible to considering proposed changes in unforeseen circumstances in collaboration with the UN Management Entity (UN Women Philippines).

General information:

▶ **Q: Where can we download the application templates?**

A: The proposal can be downloaded from the [WPHF website](#) here: <https://wphfund.org/call-for-proposals-in-the-philippines/>

▶ **What are the documents required to be submitted in the application?**

A: The application package **MUST** include:

- ✓ WPHF proposal template (institutional and/or programmatic)
- ✓ Proof of valid legal registration or status of lead organization (applications that do not include proof of legal registration will not be considered).

Please send your application package to: WPHFAPPLICATIONS@UNWOMEN.ORG by **22 March 2024**.

For questions about the call for proposals you can contact:

- ▶ Questions about this CfP can be sent to gilbert.guevarra@unwomen.org no later than 20th March 2024. Please allow a minimum of 48 hours for responses to any questions.