

## Q&A on the Women's Peace & Humanitarian Fund's 5<sup>th</sup> Call for Proposal in Ukraine

Please find below a collection of questions that have been asked during the public information session hosted by the UN Women Country Office in Ukraine on 13<sup>th</sup> July 2023 on the WPHF 5<sup>th</sup> [Call for Proposals in Ukraine](#) to support civil society organizations working to increase women's participation in humanitarian and crisis response and enhance the protection of women and girls displaced as a result of the war.

1. **Where can we download the application and budget templates?** The application and budget templates can be downloaded from the WPHF website ([here](#)) and UN Women Ukraine website in English ([here](#)) and Ukrainian ([here](#)).
2. **Is there a limited number of regions in Ukraine that projects can target?** – Any geographical region in Ukraine is eligible for implementation and there is no limited number of regions that projects can target in Ukraine.
3. **Can project staff work outside of Ukraine while project activities will take place inside the country?** – Yes, project staff can work outside of Ukraine but all project activities need to take place inside of the country and reach women and girls in Ukraine as main beneficiaries.
4. **Can project target beneficiaries outside of Ukraine through online activities?** - The WPHF will fund projects activities in Ukraine only that target women and girls in Ukraine as main beneficiaries.
5. **How many proposals will be selected as part of this Call for Proposal?** – There is no fixed number of total grants awarded nor a maximum amount. The number of grants awarded will be decided by a Regional Steering Committee (composed of UN agencies, WPHF government donor representatives and civil society organizations) and is dependent on the total budget allocated for the Call for Proposals. An organization (lead applicant or co-implementing partners) can submit for one of the two impact areas. Applications to more than one impact area will not be considered.
6. **Can larger or international organizations also apply for funding under this Call for Proposals?** – Yes. International, national, regional or local/grassroots women or young women led, women's rights, youth rights, feminist, or civil society organizations with a proven track record working with women, young women and girls in forced displacement, are eligible to apply. The following are **NOT** eligible to apply for a grant from the WPHF: Government agencies or institutions, UN agencies or UN Country Teams, private individuals, private sector entities, universities, Think Tanks, and education or research Institutions.
7. **Are youth organizations eligible for funding under this call?** – Yes, youth-focused organizations and young women led organizations are eligible and encouraged to apply. To be considered "youth focused", the organization's core mission/vision must focus on supporting the social, economic and political participation of young women and young men and addressing multiple/intersecting forms of discrimination against young women and men. WPHF will provide specific attention to youth focused organizations supporting young women, advancing gender equality and peacebuilding. To be considered a "young women led organization" the

organization must be headed by a young person between 18-29 years who serves as director/head of the organization.

8. **Is there a minimum time period that the organization must be established for?** – No, there is no minimum time period that organizations must be established for.
9. **What is the maximum size of the budget available?** – Programmatic funding ranges from 30,000 USD to 500,000 USD.
10. **How long can programmatic funding be implemented for?** – CSOs can apply for a maximum of 12 months for programmatic funding under Impact Area 3 (Humanitarian and Crisis Response) or Impact Area 5 (Protection of Women and Girls).
11. **When are projects funded under this Call for Proposals expected to begin implementation?** – Projects are expected to begin implementation from approximately October 2023.
12. **Is there a preferred ratio for the amount of beneficiaries targeted under the programmatic funding stream, for example the amount of IDPs vs host community members?** – For all programmatic funding the majority of beneficiaries should be women and girls. There is no preferred ratio for the amount of beneficiaries.
13. **Can you explain what beneficiaries are vs the target audience?** – Beneficiaries and target audience are the same. Women and girls should be the main beneficiaries/target audience.
14. **Can projects also target children and men?** – The focus of the projects should be on women and girls and the majority of beneficiaries should therefore be women and girls. Men and boys can be direct beneficiaries if the project clearly shows how their involvement promotes the participation and leadership of women and girls. Men and boys can also be indirect beneficiaries.
15. **If a proposal includes a partnership under the programmatic funding stream, should there be a dedicated section of the budget for the partner?** – Formal partnerships with co-implementers should consider transfer of funds to co-implementing partners. Please include any transfer of funds in the budget under the “transfers and grants to counterparts” budget line of the application template.
16. **Can projects partner with a government ministry?** – Projects can collaborate with government ministries but they cannot transfer funds to government ministries (as co-implementing partners). Government agencies are not eligible for funding under this Call for Proposals.
17. **Do lead applicants need a memorandum of understanding with co-implementing or consortium partners?** – Any kind of officially signed agreement is appropriate. Please note that organizations do not need to submit any agreements between lead applicants and co-implementing partners as part of the application package.
18. **Can a project pay salaries for staff or provide incentives for volunteers?** – Yes, a project can pay salaries to staff and provide incentives for volunteers supporting the implementation of the project.

19. **Can projects procure equipment under this funding?** – Yes, projects can procure equipment under this funding.
20. **What is the maximum percentage of indirect costs as part the budget?** – Indirect costs should not exceed 7% and can include costs related to utility, rent, or any other management costs. Please note that Indirect operational costs do not relate to staff and personnel costs. There is a specific budget category in Annex B of the application template for staff and personnel cost. There is no maximum for staff and personnel costs.
21. **Where should projects place the cost of rent in the budget?** – Rent should be included under line 7 of the budget (“General Operating Expenses and Other Direct Costs”) in Annex B of the application template.
22. **Is capacity building compulsory as part of the project proposal?** – Capacity building with local or grassroots women's rights organizations is not compulsory but it should be included if it is part of the project’s design and intervention.
23. **Can projects include grant giving or a mini-grants programmes?** – Yes, projects under the programmatic funding stream can include grant giving or mini-grants programmes if they are aligned with one of the themes/Impact Areas eligible under this Call for Proposals: Humanitarian and Crisis Response (Impact Area 3), Protection of Women and Girls (Impact Area 5).
24. **Can you give some examples of projects funded under the programmatic funding stream for Impact Area 3 (Humanitarian and Crisis Response)?** - Projects focused on enhancing the participation and leadership of women in humanitarian planning and response can include, for example, (but are not limited to) humanitarian aid delivery, women-led advocacy campaigns, community dialogues, social media campaigns, among others. Please consult [Indicator Tip Sheet Outcome 3](#) for relevant indicators and examples.
25. **Are ongoing projects funded by other donors eligible?** - Yes, WPHF accepts proposals for ongoing projects funded by other donors. However, the specific added value of the WPHF contribution to the project should be clearly outlined in the proposals.
26. **Is it necessary to have some baseline and set a goal for impact indicators?** We would recommend that the baseline is 0, unless you have previous data for the same indicator. Targets are tentative estimates. If you have targets, we encourage you to include them. If not, your proposal will not be affected as successful applicants will have an opportunity to update their results frameworks.
27. **Is it necessary to have means of verification for impact and outcome levels?** Yes, we encourage you to think through the means of verification (methodology in which you will get the information) for each indicator.
28. **Do projects need to prescribe a baseline and target for each result?** – Projects are encouraged to include baselines and targets for each result. We would recommend that the baseline is 0, unless you have previous data for the same indicator. Targets are tentative estimates. If you have targets, we encourage you to include them. If not, your proposal will not be affected as successful applicants will have an opportunity to update their results frameworks.

29. **Do CSOs need to showcase financial history and/or grant making history?** – Organizations are welcome to describe their financial and grant-making history in the rationale section of the application template.
30. **By what criteria are project partners considered official?** – Partners are official when partner agreements (PCAs) are signed between UNWomen and the partner organization.
31. **If we need to stamp and sign the first page of the proposal, can I scan this page?** – The first page should be signed and scanned or photographed. A stamp is optional.
32. **Will unsuccessful candidates be notified?** – Only successful candidates will be notified.
33. **Will the same evaluation committee evaluate both proposals received in Ukrainian and English?** – Yes, proposals will be evaluated by WPHF using the evaluation criteria listed in the Call for Proposals.
34. **It is said DO NOT resubmit your application if you do not receive confirmation of receipt within three days. Does it mean that after three days without receiving confirmation it is possible to do so?** – If you do not receive confirmation of receipt within three days, please resubmit your application to [WPHFapplications@unwomen.org](mailto:WPHFapplications@unwomen.org)
35. **Can you clarify some of the reasons organizations aren't selected by the WPHF?** - Organization are evaluated based on the evaluation criteria listed in the [Call for Proposals in Ukraine](#). If organizations do not receive high scores across these criteria, they will not be shortlisted for funding.
36. **Are organizations that are currently receiving WPHF funding eligible to apply?** – If an organization (lead applicant or co-implementing partner) is currently receiving institutional funding from WPHF, you are eligible to apply for programmatic funding as part of this call for proposal. Organizations (lead applicant or co-implementing partners) who are currently receiving programmatic funding from WPHF must ensure their current project will be closed prior to receiving programmatic funding as part of this call for proposal. If a CSO has a Partnership Agreement with UN Women which is not funded by WPHF, you can apply.
37. **Will it be an advantage to write the application in English?** – No, both English and Ukrainian applications are equally eligible to apply.
38. **Is there a preferred percentage between the direct and indirect cost in the budget?** - Indirect support costs cannot exceed 7% of the sub-total (categories 1-7).
39. **Can an organization submit two proposals for consideration?** – You can submit only one proposal/application for one of the themes/Impact Areas eligible under this Call for Proposals: Humanitarian and Crisis Response (Impact Area 3) **OR** Protection of Women and Girls (Impact Area 5). Applications to more than one impact area will not be considered.
40. **Can rehabilitation/repairs of premises be envisaged and included into a project budget?** – A proposal should ensure that such activities are vital for providing services aligned with the relevant programmatic outcome area, and such repairs to not constitute a major part of the project budget.