**Women’s Peace and Humanitarian Fund**

**Rapid Response Window on Women’s Participation in Peace Processes and the Implementation of Peace Agreements**

**APPLICATION FORM TEMPLATE – DIRECT SUPPORT**

**(Length: 4-5 pages)**

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| **Type of Application** |  | **Country and Region** |
| Civil Society Organization  Individual Peacebuilders (informal group) |  |
| **Lead Organization/Lead peacebuilder Contact** | **Request Type** |
| Project Contact Name:  Title:  City/Location:  Email:  Telephone:  Website (if applicable):  Signature:  Date & Seal: | Direct Support |
| **Co-Implementing Partner (s)/ members of the informal group** |
| *List each with an email address if possible.* |
| **Type of peace process/agreement**  *Select one (1)* | **Level of peace process/agreement**  *Select one (1)* |
| o Track 1  o Track 2  o Implementation of Peace Agreement  Name of Peace Agreement (and year): | ☐ Subnational ☐ National ☐ International |
| **Type of Lead Organization (if applicable)** | **Budget requested (USD)** |
| *Select* ***the main focus*** *of your organization/informal group* ***(ONE ONLY):***  o Women’s Rights  o Youth Focused  o Other (Specify):  ***AND select one:***  o Women Led  o Young Women Led (18-29 years)  o Other:  **Is your organization led by a displaced person?** *(refugee, IDP, returnee or asylum seeker)*  o Yes o No  *\*Please note that this is not an evaluation criteria and will not impact your eligibility.* | Total Project Cost:  WPHF’s contribution[[1]](#footnote-2):  Other contributions: |
| Proposed Project Start Date:  Proposed Project End Date:  Total duration (in months): |

**I. Summary**

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| **Project Title**  *The title you give to your project* |  |
| **Location (Province/State/Regions)**  *If possible, please also list the district/ municipality where the intervention will be implemented* |  |
| **If a CSO, please share your organization’s vision/mission**  **If you are an informal group of women, please describe your group’s objective/mission**  (maximum 50 words) |  |
| **Targeted beneficiaries** *Specify the target beneficiary groups and disaggregate the data by sex. Please also include the number of local/women’s CSOs engaged in the implementation of the project[[2]](#footnote-3).* ***(maximum 100 words)*** |  |

| **II. Context and Situation Analysis (maximum 1 page)**  *Please provide a summary of the peace process in the country and the gaps for women’s participation.* |
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| **III. Relevance and Timeliness/Urgency and Experience (maximum ½ page)**   1. *Describe why this concept is relevant to increasing women’s participation in formal peace processes or implementation of a peace agreement (Track I&II).* 2. *Describe why the support is rapidly and urgently needed? Indicate a brief timeframe of the proposed initiative within six months, with the dates and places, if possible* 3. *Please provide information on your experience on women’s participation in peace processes/peace agreement and why you are well placed to contribute to address the problem.* |
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| **IV. Type of Direct Support Requested (maximum ½ page)**  *Please describe in narrative form the type of request, who will benefit from this support and the timelines for when the support is needed (e.g. date of event).* | |
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|  | |
| **Types of Direct Support Requested (Select all that apply)** | |
| Logistical Support | Technical Support |
| Access for persons living with disabilities | Advocacy/campaigns |
| Childcare | Capacity building |
| Communications/campaigns materials | Coalition building |
| Daily subsistence allowance | Community engagement |
| Language: simultaneous interpretation | Consultations *(e.g. to feed into the process)* |
| Language: translation of documents | Data collection *(e.g. for an evidence-base)* |
| Travel *(e.g. flights; visas; accommodation)* | Drafting participatory demands/declarations |
| Other logistical support *(Specify)* | Expert advisory deployment to CSOs |
|  | Other technical support *(Specify)* |

| **V. Risks and Mitigation Measures including for Women Peacebuilders**  *Using the table below, list the risks that would impact the achievement of results and carrying out planned activities. Risks should include programmatic, operational, or contextual risks. For each risk, highlight what measures you will take. Risks related to COVID-19 and protection of staff and beneficiaries should be considered. Add rows, as required.* | | |
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| Risk | Risk Level (Very High, High, Medium, or Low) | Mitigation Strategy |
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**VI. Budget for Direct Support**

\*Please note that the maximum for Direct Supports is $USD 25,000. Please refer to Section IV for type of items.

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| --- | --- | --- | --- |
| **Category** | **No of Days/Units** | **Unit Cost (USD)** | **Amount (USD)** |
| **Direct Support Requested (add rows as needed)** |  |  |  |
| Item 1 |  |  |  |
| Item 2 |  |  |  |
| Item 3 |  |  |  |
| Etc. |  |  |  |
| Etc. |  |  |  |
| Etc. |  |  |  |
| Etc. |  |  |  |
| **TOTAL SUPPORT REQUESTED** |  |  |  |

1. For Direct Support, the total WPHF amount of services requested cannot exceed $USD 25,000. [↑](#footnote-ref-2)
2. Please refer to the WPHF tip sheet on how to calculate direct and indirect beneficiaries: <https://wphfund.org/wp-content/uploads/2021/02/beneficiary-tip-sheet_eng_final.pdf> [↑](#footnote-ref-3)