

## Women's Peace & Humanitarian Fund's Regional Call for Proposals in Ukraine and Moldova

Please find below the list of questions that have been asked during the public information session hosted by the Women's Peace and Humanitarian Fund (WPHF) in collaboration with the UN Women Country Office on 17<sup>th</sup> of June 2022, related to the [Regional WPHF Call for Proposals in Ukraine and Moldova](#) to promote the socio-economic recovery, leadership and political participation of forcibly displaced women and girls in crisis and humanitarian contexts. Some other frequently asked questions have been also added to the list below.

### Questions collected during the Information Session:

**1. Shall the proof of legal registration be submitted in English or it can be a scanned copy in Ukrainian?**

Proof of legal registration can be submitted in any language. A scanned copy in Ukrainian (PDF, JPG, etc.) would be valid.

Please note that the lead applicant must be legally registered as an organization but does not necessarily have to be registered in Moldova or Ukraine.

**2. The focus of the Call for Proposals (CFP) is on forced displacement. Does this mean that organizations working on forced displacement will be prioritized?**

Yes. For stream 1, organizations will have to demonstrate their expertise and experience working with displaced women and girls and/or have some of their staff who are displaced women. For stream 2, if your organization is not a women-led/women rights organization but applies for a project that focuses on forcibly displaced women and girl that is in line with the Call for Proposals, it will still be considered.

**3. If an organization is led by women who have fled the country, will it count in the definition of forced displacement?**

If your organization is led by displaced women, you should check the respective box in the proposal template on page 1. However, please note that while applications from organizations led by displaced women are strongly encouraged, this is not an evaluation criterion and will not impact your eligibility.

**4. When saying the Call for Proposals (CFP) is about displaced women, do you mean people displaced since 2014 or recently displaced in 2022 (due to the war)?**

Displacement by conflict is what qualifies, no matter whether it was caused by the ongoing war or a previous crisis.

**5. What is the total funding under this CFP? How many proposals do you expect to receive? How many grants will be awarded through this Call for Proposals? Is there a maximum number of grants awarded for each stream?**

The WPHF has raised approximately 8M USD for this CFP. It is difficult to predict how many applications we will receive but there is no fixed number of total grants awarded nor a maximum amount per each stream. The number of grants awarded will be decided by a Regional Steering Committee (composed of UN agencies, WPHF government donor representatives and civil society

organizations) and depends on the quality of proposals received. Please note that an organization (lead applicant or co-implementing partner) can submit one application per stream: one for institutional funding AND/OR one application for programmatic funding.

**6. If an international non-governmental organization (INGO) is on the Global Board of the WPHF but is not part of the Regional Steering Committee, does this cause a conflict of interest in applying for this particular Call for Proposals?**

The selection of the projects will be undertaken by the Regional Steering Committee, which will be composed by UN Agencies for Ukraine and Moldova, civil society organizations from Ukraine and Moldova and WPHF donors. If the organization is not part of the Regional Steering Committee, there is no conflict of interest, as they will not participate in the selection of projects or have any decision-making power over which organizations will be selected.

**7. We are a Moldovan organization, can we apply with a German organization?**

There are no restrictions as to transnational partnerships as long as you justify in the proposal how this partnership will work and how responsibilities will be divided up between organizations. However, note that the lead applicant needs to submit proof of legal registration with the application package.

**8. Can an organization apply for a project to be implemented in both countries (Ukraine and Moldova)?**

No, the project proposal must focus on one country. Multi-country projects will not be accepted.

**9. What is the envisioned/maximum duration of projects under institutional funding?**

The maximum number of months is 12 months and there is no minimum duration.

**10. Can we include in the project proposal small grants for displaced women?**

Yes, as long as the organisation explains in the proposal how displaced women receiving small grants will be selected/identified and what they will be doing with them.

**11. Will all applicants be notified or only selected organisations?**

Only selected organisations will be notified.

**12. Can you provide a general timeline for this selection?**

The CFP indicates two deadlines for submission (27 June and 11 July 2022) so the timeline will be slightly different. The selection process will take place right after the close of the CFP and approximately in 1 month after the closure of the deadline, organisations will be informed of their selection. After selection, organizations will undergo a capacity assessment and finalize the contracting. As there are multiple steps involved, it is difficult to provide an exact timeline; however, in general, project implementation is planned to start at the end of August for those CSOs that applied for the 1st round (by 27 June 2022), while for those who applied for the 2<sup>nd</sup> round (by 11 July 2022), the project implementation is expected to start at end of September/beginning of October 2022.

**13. Can an organization applying for funding stream 1 (institutional capacity) propose to purchase a building/office space for the organization?**

Yes, under institutional funding, costs for rent, buildings/space, etc. can be included, as well as utilities and equipment for the space. However, please note that WPHF will fund projects to support organizations that have been affected by the crisis. For example, if the organization's office was destroyed or staff had to relocate somewhere else due to the conflict. If there is no link with the crisis, the proposal would not qualify for funding.

**14. We have a US based fiscal sponsor that is a 501(c)3 and are working directly in Moldova. Does that meet the eligibility to apply?**

International, national, regional or local/grassroots women or young women led, women's rights, youth rights, feminist, or civil society organizations with a proven track record working with women, young women and girls in forced displacement, are eligible to apply. Please note that the lead applicant needs to submit proof of legal registration with the application package. Note further that eligibility to apply does not hinge on third-party funding. If you apply for funding for an ongoing or existing initiative or project, please note that the WPHF accepts proposals for ongoing projects funded by other donors. However, the specific value added of the contribution should be clearly outlined.

**15. Why did you decide to allow applications only in English?**

At the moment, the WPHF only has the capacity to evaluate applications in English, Spanish, French, Arabic, Pashto and Dari.

**16. Can private sector organizations apply as implementing partners?**

No, private sector organizations, government agencies or state institutions, universities, research institutes and education institutions are not eligible to apply neither as co-implementing partner nor as lead.

**17. Can the budget include travel cost for the co-implementing partner for capacity building activities?**

Yes

**18. Under the programmatic funding, what is the maximum percentage of the budget to be allocated for operational costs?**

None of the categories in the budget have a maximum amount except for the indirect support costs, which shall not exceed 7%. However, please note that the evaluation of the proposal will also include an examination of the rationale and justification for each budget category.

**19. Is the WPHF planning to have more Call for Proposals for Ukraine and Moldavia and/or provide additional funding?**

WPHF is constantly trying to mobilize more resources and provide more funding to local grassroots CSOs working in humanitarian and conflict-affected regions. However, it is not possible to predict now whether the WPHF would be able to allocate more funding to respond to the current crisis.

**20. We are an NGO who supports women teachers, who are displaced and jobless. Are we eligible to apply?**

Yes, as long as you are a civil society organization, working to support displaced women teachers and meeting the eligibility criteria of the Call for Proposals. If you apply as lead organization, please submit proof of legal registration with application package.

**21. Does training programs on digital skills and entrepreneurship for displaced women fit into the Call for Proposals?**

Yes, definitely.

**22. Can an organization apply for both stream 1 and stream 2 and be potentially selected for both?**

Yes, this is possible.

**23. If an organization is selected under this CFP, will it be able to apply for other WPHF funding in the future?**

Yes, but it will have to wait until the selected project is over. Overall, an organization cannot apply and be selected for additional WPHF funding while receiving grants from the WPHF.

**24. Can an organization apply with a project that would transfer equipment to displaced women for sewing?**

Yes, any material and equipment for the economic activity can be proposed under this project CFP.

**OTHER Frequently Asked Questions:**

**1. In which languages can the applications be submitted?**

Applications can only be submitted in **English** to [WPHFapplications@unwomen.org](mailto:WPHFapplications@unwomen.org) with the email subject: "WPHF CFP3-UKRAINE/MOLDOVA"

**2. Which kind of organizations are eligible to apply under this Call for Proposals?**

International, national, regional or local/grassroots women or young women-led, women's rights, youth rights, feminist, or civil society organizations (CSOs) with a proven track record working with women, young women and girls in forced displacement are eligible to apply. Organizations led by displaced persons are strongly encouraged to apply.

**3. A local CSO has currently a contract with UN Women within another project. Is this CSO eligible to apply for this call for proposals?**

Yes, as long as the CSO is not an active WPHF grantee (namely receiving funds from the WPHF during this period).

**4. Can we apply for both streams?**

Yes, an organization can apply for programmatic funding AND/OR for institutional funding. However, organizations can only be funded for one project per each stream, either as a lead or as co-implementing partner. Organizations who apply for both streams need to submit 2 applications packages (with two separate emails) based on the specific requirements and the related templates.

**5. Can we apply as a consortium, with 3 to 4 partner organizations? Is there a limit in the number of co-implementing partners?**

Consortiums of civil society organizations are encouraged to apply, but this is not required. The lead organization of the consortium will have to submit proof of legal registration with the application package. There is no limit in the number of co-implementing partners.

**6. Can an organization apply for a project to be implemented both countries (Ukraine and Moldova)?**

No, the project proposal must focus on one country. Multi-country projects will not be accepted.

**7. Is there a maximum size for the application documents?**

No, there is no specific maximum size for documents submitted. Applications can be submitted in doc, docx, or pdf format. Legal registration certificates can be submitted in jpeg, doc, docx, or pdf format. Please only submit the proposal template, Annex A, Annex B and the proof of legal registration. Any additional material submitted with the application package will not be considered.

**8. Can you give some examples of "reinforcing institutional capacity" for Stream 1 projects?**

Stream 1 projects that are aimed at reinforcing an organization's institutional capacity may include (but do not necessarily have to) activities such as covering an organization's utility, rental, or staff salaries, capacity building of staff, developing a new policy or procedure for the organization to better respond to the needs and emergencies, purchasing new office/staff equipment or devices, among others. Tip Sheets and indicators with examples can be found under the following link: [Indicator Tip Sheet Outcome 1](#).

**9. Could you please give a bit of information on social economy recovery? Which area is the Call for Proposals concentrating on?**

There is no specific socio-economic area the proposal is focusing on. Projects aimed at socio-economic recovery of forcibly displaced women and young women can include, for example, (however do not necessarily have to) activities, such as business, entrepreneurial and apprenticeship trainings for women, among others. Please consult the Tip Sheet for examples and indicators: [Indicator Tip Sheet Outcome 6](#).

**10. Our organization has been working in the target country for a long time. But right now, our registration process is still ongoing for the renewal. Can we still apply?**

If the legal registration of the lead applicant has expired in the past 18 months prior to the launch date of this Call for Proposals, and/or you are in the process of renewal, you can still submit your registration from last year with proof of the registration renewal in process, with the application package for our consideration.

**11. Are ongoing projects funded by other donors eligible?**

Yes, WPHF accepts proposals for ongoing projects funded by other donors. However, the specific added value of the WPHF contribution to the project should be clearly outlined in the proposals.

**12. Where can we download the application and budget templates?**

The application and budget templates can be downloaded from the [WPHF website](#) under the specific Call for Proposals.

**13. What is the total budget that CSOs can apply for?**

Organizations applying for institutional funding (stream 1) can apply for funding between \$3,000 - \$30,000. Organizations applying for programmatic funding (stream 2) are eligible to apply for funding between \$30,000 - \$350,000.

**14. What does indirect operational cost refer to? Does it include costs of staff and personnel?**

Indirect operational costs do not relate to staff and personnel costs. It may include costs related to utility, rent, or any other management cost, which, however, should not exceed 7% of the total budget proposed. There is a specific budget category in Annex B for staff and personnel cost.

**15. What does the selection process look like and what is the general timeline of it?**

As a first step, the WPHF secretariat will longlist submitted applications, making sure that applicants meet the eligibility criteria and that all required documents have been duly submitted. The WPHF Secretariat will then conduct a technical evaluation of the longlisted proposals. Proposals who have scored above 50/100 will be shortlisted and subsequently shared with the Regional Steering Committee. The final selection will be made by the Regional Steering Committee with members from the two countries, including representatives from UN agencies, civil society, WPHF donor representatives.